

Ref. No. ECL/C-5(D)/Estb-B15/Legal/MT/2282207/EE/550

Dated: 07th March, 2026

OFFICE ORDER

On being appointed by CIL vide Appointment Letter no. 14662 dated 26-02-2026 issued by the General Manager (HR/Recruitment), CIL, **JOHIRUDDIN SK**, Management Trainee (Legal), joined ECL on 28-02-2026 (FN).

He is hereby posted at Satgram-Sripur Area, till further Order. He is hereby advised to report to the Area General Manager, Satgram-Sripur Area, ECL, for his further assignments.

Sl. No.	Name of the Executive	CIL Reg. No.	Date of Birth	Category	Appointment Letter No. & Date	Posted at
1	JOHIRUDDIN SK	CIL2025092311	23/JUL/1997	UR/PWD	14662 DT. 26-02-2026	SATGRAM-SRIPUR AREA

As per terms and conditions of the appointment as **Management Trainee (Legal)**, he is entitled to get initial basic pay of ₹.50,000/- per month in the scale of pay ₹.50,000 – 1,60,000/- etc. as admissible to the executives of CIL & its Subsidiaries as per Rules/Orders framed/issued from time to time.

On being appointed, the above Management Trainee (Legal) will have to serve the company for a minimum period of 60 months during which deductions of ₹.5000/- per month as security deposit will be made from his salary as per terms and conditions of the Appointment and Bond so executed. The amount will be subject to deduction of Provident Fund etc. Failure on his part to serve the Company/in the event of his leaving the job or in case his services are terminated before the period of 60 (Sixty) months would result in forfeiture of the retention amount. However, on completion of minimum period of service of 60 (Sixty) months, the said amount shall be refunded to the concerned Executive.

The appointment is provisional and subject to verification of certificates from the concerned authorities and in case at any subsequent stage of appointment, if it is detected that the certificates are not genuine, his service can be terminated based on the verification report of the concerned authorities.

Other terms & conditions will be applicable as per the Appointment letters & "Terms & Conditions" issued to the above Management Trainees (Legal).

This is issued with the approval of the Competent Authority.


 (Agnimoy Dasgupta)

General Manager (HR/EE)

Distribution Overleaf:

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह-प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director
 सांकतोड़िया, पोस्ट डिरोरगढ, जिला: पश्चिम बर्द्धमान (प. बं.), पिन 713333 / Sanctoria, P.O. Dishergarh, Dist. Paschim Bardhaman (W.B.), PIN 713333

दूरभाष / Phone : 0341-2520545 फैक्स / Fax : 0341-2523574 ई-मेल / E-mail : hrd@ecl.coil

ECL



ईस्टर्न कोलफील्ड्स लिमिटेड
Eastern Coalfields Limited
(भारत सरकार का एक उपक्रम)
(A Govt. of India Undertaking)
(कोल इंडिया की एक अनुषंगी)
(A Subsidiary of Coal India Limited)

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Sr. Manager (Fin-Estb.), ECL HQ
Sr. Manager (System)/Local Admin(e-Office), System Dept, ECL HQ
Manager (HR/EE)/Nodal Officer (SAP), ECL HQ
Concerned Executive – **with a request to send his joining report at his concerned place of posting**

Personal File

Attendance Particulars of the MT at EE Dept., ECL HQ:

The concerned MT has marked his attendance at EE Dept, ECL HQ from 28-02-2026 to 07-03-2026 (Excluding Sunday). However, no salary has been prepared from EE Dept, ECL HQ.

On being appointed the above Management Trainee (Legal) will have to serve the company for a minimum period of 60 months during which deductions of ₹5000/- per month as security deposit will be made from his salary as per terms and conditions of the Appointment and Bond so executed. The amount will be subject to deduction of Provident Fund etc. Return on his part to serve the Company in the event of his leaving the job or in case his services are terminated before the period of 60 (Sixty) months would result in forfeiture of the retention amount. However, on completion of minimum period of service of 60 (Sixty) months, the said amount shall be returned to the concerned Executive.

The appointment is provisional and subject to verification of certificates from the concerned authorities and in case at any subsequent stage of appointment, it is detected that the certificates are not genuine, his service can be terminated based on the verification report of the concerned authorities.

Other terms & conditions will be applicable as per the Appointment letters & Terms & Conditions issued to the above Management Trainee (Legal).

This is issued with the approval of the Competent Authority.

General Manager (HR/EE)

Distribution Overhead

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह-प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director
सांख्योडिया, पोस्ट डिरोरगढ, जिला: पश्चिम बर्द्धमान (प. बं.), पिन 713333 / Sanctoria, P.O. Dishergarh, Dist. Paschim Bardhaman (W.B.). PIN 713332