

Ref.No.ECL/C-5(D)/Min/2156376/EE/2341

Dated: 24/11/25

## OFFICE ORDER

**Shri Sanjay Kumar**, EIS No. 90046426, Chief Manager (Min), presently functioning as Agent, Hurra C, Rajmahal Area, who is under the order of transfer to New Coal Block, Dumka, to function as HOD vide order no. ECL/C-5(D)/Min/2156376/EE/2324 dated 20/11/2025, will take over the charge of HOD, New Coal Block, Dumka, from **Shri Akshay Chandra Dey**, EIS No. 90129529, GM(Min)/Area General Manager, Kenda Area, ECL.

On being formally released from his present place of posting, Shri Kumar is advised to report to the D(T)P&P, ECL, for further assignments.

Shri Kumar is also hereby advised to fill the online New **PRIDE** form for FY 2025-26 within a period of 15 days of taking up his new assignment, in consultation with his Reporting Authority. It is the sole responsibility of the concerned executive for completion of PRIDE cycle on time.

This is issued with the approval of the Competent Authority.

गौरव मिश्रा  
(Gaurav Mittal) 24/11/2025

HS Da Sr. Manager/HOD (HR/EE)

### Distribution:

CMD, ECL

Director(F)/ Director(T)OP / Director(HR.)/ Director (T)P&P/ C.V.O., ECL.

GM (Co-Ordination)/TS to CMD/TS to D(T)P&P/TS to D(T)OP, ECL HQ.

GM (Fin)/GM (Sys)/GM (Vig.)/GM (HRD)/ GM(IR)/ GM(PF/Pension)/ GM (MP), ECL HQ

GM/AHRM/AFM- Rajmahal/Kenda Area

GM/HOD, New Coal Block, Dumka

Sr. Manager (HR/EE)-Nodal officer (PRIDE/PAR), ECL HQ

Sr. Manager (HR/MP)-Nodal Officer (HCM/ESS), ECL HQ

Manager (HR/EE)-Nodal Officer (SAP), ECL HQ

Manager (Excv)/Local Admin (e-office), System Department, ECL HQ

Concerned Executives-**with a request to send a copy of charge assumption/Charge hand-over take-over report to this office**

Personal Files

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह -प्रबंधक,निदेशककार्यालय/ExecutiveEstablishmentDept.,OfficeofTheChairmancumManagingDirector  
सांकतोड़िया, पोस्ट- डिसेरगढ़, जिला: पश्चिम बर्द्धमान (प.ब.),पिन713333/Sanctoria,P.O.Dishergarh,Dist.PaschimBardhaman(W.B.),PIN713333

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