

Ref. No. ECL/C-5(D)/Estb-B15/HR/2114241/EE/2364

Dated: 26th November, 2025**OFFICE ORDER**

On being appointed by CIL vide Appointment Letter no. 14549 dated 19-11-2025 issued by the General Manager (HR/Recruitment), CIL, **Sri RAMPRAKASH MURMU**, Management Trainee (Human Resource), joined ECL on 26-11-2025 (FN). He is hereby posted at Kenda Area.

He is hereby advised to report to the Area General Manager, Kenda Area, ECL, for his further assignments.

Sl. No.	Name of the Executive	CIL Reg. No.	Date of Birth	Category	Appointment Letter No. & Date	Place of Posting
1	RAMPRAKASH MURMU	CIL2025077299	15/MAY/1995	ST	14549 DT. 19-11-2025	KENDA AREA

As per terms and conditions of the appointment as **Management Trainee (HR)**, he is entitled to get initial basic pay of ₹.50,000/- per month in the scale of pay ₹.50,000 - 1,60,000/- etc. as admissible to the executives of CIL & its Subsidiaries as per Rules/Orders framed/issued from time to time.

On being appointed, the above Management Trainee (HR) will have to serve the company for a minimum period of 60 months during which deductions of ₹.5000/- per month as security deposit will be made from his salary as per terms and conditions of the Appointment and Bond so executed. The amount will be subject to deduction of Provident Fund etc. Failure on his part to serve the Company/in the event of his leaving the job or in case his service is terminated before the period of 60 (Sixty) months would result in forfeiture of the retention amount. However, on completion of minimum period of service of 60 (Sixty) months, the said amount shall be refunded to the concerned Executive.

The appointment is provisional and subject to verification of certificates from the concerned authorities and in case at any subsequent stage of appointment, if it is found that the certificates are not genuine, his service can be terminated based on the verification report of the concerned authorities.

Other terms & conditions will be applicable as per the Appointment letters & "Terms & Conditions" issued to the above Management Trainees (HR).

This is issued with the approval of the Competent Authority.

गौरव मिश्र
 (Gaurav Mittal) 26/11/2025

Sr. Manager (HR)/HOD(EE)

Distribution Overleaf:

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह-प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director
 सांक्तोड़िया, पोस्ट- डिसेरगढ़, जिला: पश्चिम बर्द्धमान (प. बं.), पिन -713333 / Sanctoria, P.O. - Dishergarh, Dist.-Paschim Bardhaman (W.B.), PIN-713333
 दूरभाष / Phone : 0341-2520545, फैक्स / Fax : 0341-2523574, ई-मेल / E-mail : hodee.ecl@coalindia.in
 सीआईएन / CIN : U1010WB1975GO1030295, वेबसाइट / Website : www.easterncoal.nic.in

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- Area GM/Area HR Manager/AFM, Kenda Area, ECL
- TS to D(HR)/TS to D(T)Op/TS to D(T)P&P/TS to D(F)/TS to CVO, ECL
- Sr. Manager (HR/MP)/Nodal Officer (SAP/HCM), Manpower Cell, ECL HQ
- Sr. Manager (HR/EE)/Nodal Officer (PMS), ECL HQ
- Sr. Manager (Fin-Estb.), ECL HQ
- Sr. Manager (System)/Local Admin(e-Office), System Dept, ECL HQ
- Manager (HR/EE)/Nodal Officer (SAP), ECL HQ
- Concerned Executive - **with a request to send his joining report at her concerned place of posting**
- Personal File

Attendance Particulars of the MT at EE Dept., ECL HQ:

The concerned MT has marked his attendance at EE Dept, ECL HQ on 26-11-2025.

[Handwritten signatures]

On being appointed, the above Management Trainee (MT) will have to serve the company for a minimum period of 60 months during which deductions of ₹ 5000/- per month as security deposit will be made from his salary as per terms and conditions of the Appointment and Bond so executed. The amount will be subject to deduction of Provident Fund etc. Waiver on his part to serve the Company in the event of his leaving the job or in case his service is terminated before the period of 60 (Sixty) months would result in forfeiture of the retention amount. However, on completion of minimum period of service of 60 (Sixty) months, the said amount shall be returned to the concerned Executive.

The appointment is provisional and subject to verification of certificates from the concerned authorities and in case at any subsequent stage of appointment, it is found that the certificates are not genuine, his service can be terminated based on the verification report of the concerned authorities.

Other terms & conditions will be applicable as per the Appointment letters & Terms & Conditions issued to the above Management Trainees (MT).

This is issued with the approval of the Competent Authority.

[Gaurav Mittal]
Sr. Manager (HR)/HOD(EE)

Distribution Overhead

Director (HR) / HRD Office

Eastern Coalfields Limited
Office of the Chairman cum Managing Director
Executive Establishment Dept., Eastern Coalfields Limited, Barsoi, Jharkhand - 825 215
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