

Ref. No. ECL/C-5(D)/Estb-B15/HR/MT/2114241/EE/2279

Dated: 17<sup>th</sup> November, 2025

**OFFICE ORDER**

On being appointed by CIL vide Appointment Letter no. as indicated against their names, the following Management Trainees (HR), joined ECL on **17-11-2025**. They are hereby posted at the Areas as mentioned against their names.

They are hereby advised to report to the concerned Area General Managers, for their further assignments.

SL. NO	CIL REG NO.	NAME OF THE EXECUTIVES (SRI/MS.)	DATE OF BIRTH	CATE GORY	APPOINTME NT LETTER NO. & DATE	PLACE OF POSTING
1	CIL2025095382	RIDEEP BHATTACHARJYA	03/JUL/1998	UR	14357 DT. 10-11-2025	PANDAVESWAR AREA
2	CIL2025092837	PREET NANDINI	22/FEB/1999	OBC (NCL)	14358 DT. 10-11-2025	SATGRAM-SRIPUR AREA
3	CIL2025033503	RISHABH MISHRA	10/JUL/1998	EWS	14360 DT. 10-11-2025	PANDAVESWAR AREA
4	CIL2025056657	SAMANWITA SAHA	26/OCT/1998	SC	14362 DT. 10-11-2025	KENDA AREA
5	CIL2025029380	AMARJIT HANSDA	16/MAR/2001	ST	14363 DT. 10-11-2025	MUGMA AREA
6	CIL2025093246	KESANG ETON	05/OCT/1997	ST	14364 DT. 10-11-2025	KAJORA AREA
7	CIL2025001160	JOHNSON ALEX KUJUR	17/SEP/1991	ST	14365 DT. 10-11-2025	SATGRAM-SRIPUR AREA
8	CIL2025072622	ANKIT DUNG DUNG	28/JUL/1996	ST	14523 DT. 13-11-2025	MUGMA AREA

As per terms and conditions of the appointment as **Management Trainee (HR)**, they are entitled to get initial basic pay of ₹.50,000/- per month in the scale of pay ₹.50,000 – 1,60,000/- etc. as admissible to the executives of CIL & its Subsidiaries as per Rules/Orders framed/issued from time to time.

On being appointed, the above Management Trainees (HR) will have to serve the company for a minimum period of 60 months during which deductions of ₹.5000/- per month as security deposit will be made from their salary as per terms and conditions of the Appointment and Bond so executed. The amount will be subject to deduction of Provident Fund etc. Failure on their part to serve the Company/in the event of their leaving the job or in case their services are terminated before the period of 60 (Sixty) months would result in forfeiture of the retention amount. However, on completion of minimum period of service of 60 (Sixty) months, the said amount shall be refunded to the concerned Executives.

**Continued to next page**

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह-प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director  
 सांकतोड़िया, पोस्ट- डिसेरगढ़, जिला: पश्चिम बर्द्धमान (प. बं.), पिन -713333 / Sanctoria, P.O. - Dishergarh, Dist.-Paschim Bardhaman (W.B.), PIN-713333

दूरभाष / Phone : 0341-2520545, फैक्स / Fax : 0341-2523574, ई-मेल / E-mail : hodee.ecl@coalindia.in

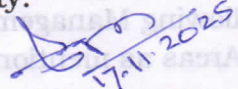
सीआईएन / CIN : U1010WB1975GO1030295, वेबसाइट / Website : www.easterncoal.nic.in



The appointment is provisional and subject to verification of certificates from the concerned authorities and in case at any subsequent stage of appointment, if it is detected that the certificates are not genuine, their service can be terminated based on the verification report of the concerned authorities.

Other terms & conditions will be applicable as per the Appointment Letters & "Terms & Conditions" issued to the above Management Trainees (HR).

This is issued with the approval of the Competent Authority.

  
**(Subrata Dasgupta)**  
**General Manager (HR/EE)**

**Distribution:**

Sl. No.	CIL Reg No.	Name of the Executives (SRI/MS.)	Date of Birth
1		Chairman-cum-Managing Director, ECL	
2		Dir(F)/Dir(T)OP/Dir(HR)/Dir(T)P&P/C.V.O., ECL	
3		GM (HR/Recruitment), CIL	
4		GM(Coordination)/TS to CMD/GM(Vig)/GM(Fin)/GM(Sys)/GM(HRD)/GM(HR/IR), ECL	
5		GM(PF/Pen)/HOD(WBE)/HOD(MP)/HOD(Admin)/HOD(Empl/Rectt)/HOD(E&T), ECL	
6		Area GM/Area HR Manager/AFM, Pandaveswar/Satgram-Sripur/Kenda/Mugma/Kajora Area, ECL	
7		TS to D(HR)/TS to D(T)Op/TS to D(T)P&P/TS to D(F)/TS to CVO, ECL	
8		Sr. Manager (HR/MP)/Nodal Officer (SAP/HCM), Manpower Cell, ECL HQ	
9		Sr. Manager (HR/EE)/Nodal Officer (PMS), ECL HQ	
10		Sr. Manager (Fin-Estb.), ECL HQ	
11		Sr. Manager (System)/Local Admin(e-Office), System Dept, ECL HQ	
12		Manager (HR/EE)/Nodal Officer (SAP), ECL HQ	
13		Concerned Executives – <b>with a request to send their joining reports at their concerned place of posting</b>	
14		Personal Files	

**Attendance Particulars of the MTs at EE Dept., ECL HQ:**  
The concerned MTs have marked their attendance at EE Dept, ECL HQ on 17-11-2025.

Continued to next page