

OFFICE ORDER

On being transferred from ECL to CIL, in terms of CIL's order no. CIL/C-5A(ii)/52036/B-600 dated 16-07-2025, issued by the General Manager (HR/EE), CIL, **MS SHAMBHAVI MISHRA (EIS No. 95002079)**, Asst. Manager (MM), posted at Sanctoria Hospital, ECL, is hereby released from Eastern Coalfields Ltd. with immediate effect, for her joining at CIL.

SL. NO.	EIS No.	NAME OF THE EXECUTIVE (MS)	DISC	GRD	PRESENT PLACE OF POSTING	PLACE OF POSTING ON TRANSFER
1	95002079	SHAMBHAVI MISHRA	MM	E3	SANCTORIA HOSPITAL, ECL	CIL

On being formally released from her present place of posting, **Ms Shambhavi Mishra** shall report to the Director (HR), CIL, for her further assignments.

The concerned executive is also advised to fill up her new 'PRIDE' form for the year 2025-26 within 15 days of her joining/assuming charge of new assignment, in consultation with her Reporting Authority. It is the sole responsibility of the concerned executive for completion of PRIDE cycle on time.

The transfer will be treated as "**Request Transfer**" and the same shall be regulated accordingly.

This is issued with the approval of the Competent Authority.

(Signature)
02.12.2025
(Subrata Dasgupta)

General Manager (HR/EE)

Distribution:

Chairman-cum-Managing Director, ECL
 Director (HR), CIL
 Dir(F)/Dir(T)OP/Dir(HR)/Dir(T)P&P/C.V.O., ECL
 GM(Co-Ord)/TS to CMD/GM(Vig)/GM(Fin)/GM(Sys)/GM(HRD)/GM(MM)/GM(PRB)/CMS, ECL
 HOD(MP)/HOD(Admin)/HOD(PF/Pension)/HOD(E&T), ECL
 CMS I/C/Sr. Manager (HR), Sanctoria Hospital, ECL
 TS to D(HR)/TS to D(T)Op/TS to D(T)P&P/TS to D(F)/TS to CVO, ECL
 Sr. Manager (HR/MP)/Nodal Officer (SAP/HCM), ECL HQ
 Sr. Manager (HR/EE)/Nodal Officer (PMS), ECL HQ
 Sr. Manager (Fin-Estb.), ECL HQ
 Sr. Manager (System)/Local Admin(e-Office), System Dept., ECL HQ
 Manager (HR/EE)/Nodal Officer (SAP), ECL HQ
 Concerned Executive - **with a request to send her Joining Report at her new place of posting**
 Personal File

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह-प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director
 सांकेतोडिया, पोस्ट- डिसेरगढ़, जिला: पश्चिम बर्द्धमान (प. बं.), पिन -713333 / Sanctoria, P.O. - Dishergarh, Dist.-Paschim Bardhaman (W.B.), PIN-713333

दूरभाष / Phone : 0341-2520545, फैक्स / Fax : 0341-2523574, ई-मेल / E-mail : hodee.ecl@coalindia.in

सीआईएन / CIN : U1010WB1975GO1030295, वेबसाइट / Website : www.easterncoal.nic.in