

संदर्भ संख्या: ECL/C-5(D)/Min/2168498/EE/ **2452**

दिनांक: 04/12/25

कार्यालय आदेश

On being appointed by CIL vide appointment letter no. as mentioned against their names, following Management Trainees (Mining) have joined ECL on 03/12/2025.

Sl. No.	Application Seq No.	Discipline	Applicant Name	Date of Birth (DD/MM/YY YY)	OOA No. & Dt.	Place of Posting (Area)
1	CILG240002550	Mining	SUBHASH BAURI	11/05/1995	14564 dt. 27/11/2025	BANKOLA
2	CILG240009107	Mining	PURUSOTTAM MAHATO	22/07/2002	14565 dt. 27/11/2025	PANDAVESWAR

Above mentioned MTs are advised to report to their respective Area General Managers for their further assignments.

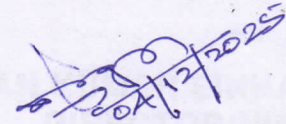
As per terms and conditions of the appointment as **Management Trainee (Mining)**, they are entitled to get initial basic pay of ₹50,000/- per month in the scale of pay ₹50,000 – 1,60,000/- etc. as admissible to the executives of CIL & its Subsidiaries as per Rules/Orders framed/issued from time to time.

On being appointed, the above Management Trainees (Mining) will have to serve the company for a minimum period of 60 months during which deductions of ₹ 5000/- per month as security deposit will be made from their salary as per terms and conditions of the Appointment and Bond so executed. The amount will be subject to deduction of Provident Fund etc. Failure on their part to serve the Company/in the event of their leaving the job or in case their services are terminated before the period of 60(Sixty) months would result in forfeiture of the retention amount. However, on completion of minimum period of service of 60 (Sixty) months, the said amount shall be refunded to the concerned Executives without any interest.

The appointment is **provisional and subject to verification of antecedents/certificates** from the concerned authorities and in case at any subsequent stage of appointment, if it is detected that the antecedents/certificates are not genuine, their service can be terminated based on the verification report of the concerned authorities.

Other terms & conditions will be applicable as per the Appointment letter & "Terms & Conditions" issued to the above Management Trainees (Mining).

This is issued with the approval of the Competent Authority.



(Subrata Dasgupta)  
**General Manager (HR/EE)**

*HSDA*

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पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह -प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director  
 सांकतोड़िया, पोस्ट- डिसेरगढ़, जिला: पश्चिम बर्द्धमान (प. बं.), पिन -713333 / Sanctoria, P.O. - Dishergarh, Dist.-Paschim Bardhaman (W.B.), PIN-713333

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सीआईएन / CIN: U1010WB1975GO1030295, वेबसाइट / Website: www.easterncoal.nic.in



**वितरण:**

CMD, ECL

Director(F)/ Director(T)OP/ Director(HR)/ Director (T)P&P/ C.V.O., ECL

GM (Co-Ordination)/TS to CMD/TS to D(T)P&P/TS to D(T)OP, ECL HQ.

GM(HR/Rectt.), CIL

GM (Fin)/GM (Sys)/GM (Vig.)/ GM (HRD)/ GM(PRB Cell)/HOD (MP)/HOD(Admin)/HOD(E&T), ECL HQ

GM/AHRM/AFM, Bankola/Pandaveswar Area

Sr. Manager (HR/EE)-Nodal officer (PRIDE/PAR), ECL HQ

Manager (HR/EE)/Nodal Officer (SAP), ECL HQ

Manager (Excv.)/Local Admin (e-office), System Department, ECL HQ

Dy. Manager (HR/MP/HCM)

Concerned Executives- **with a request to send charge assumption report to this office**

Personal Files

**Attendance Particulars:** Concerned executives have marked their attendance at EE Dept., ECL HQ on 3<sup>rd</sup> and 4<sup>th</sup> Dec 2025. However, no salary has been prepared by EE Dept. in this regard.

On being appointed, the gross remuneration (including Dearness Allowance) of the executives of CIL & its subsidiaries as per Rules/Orders framed/issued from time to time.

On being appointed, the gross remuneration (including Dearness Allowance) of the executives of CIL & its subsidiaries as per Rules/Orders framed/issued from time to time. The amount will be subject to deduction of Provident Fund etc. Failure on their part to save the Company in the event of their leaving the job or in case their services are terminated before the period of 60 days) months would result in forfeiture of the retention amount. However, on completion of minimum period of 60 days) months, the said amount shall be refunded to the concerned executives without any interest.

The appointment is provisional and subject to verification of antecedents/certificates from the concerned authorities and in case at any subsequent stage of appointment, it is detected that the antecedents/certificates are not genuine, their service can be terminated based on the verification report of the concerned authorities.

Other terms & conditions will be applicable as per the Appointment letter & Terms & Conditions listed to the above Management Officers (M.Os) in the Appointment letter & Terms & Conditions.

This is issued with the approval of the Competent Authority.

*(Signature)*  
General Manager (HR/EE)

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