

Ref. No. ECL/C-5(D)/Estb-B15/2074104 /Geo/EE/1841

Dated: 12<sup>th</sup> September, 2025

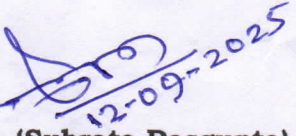
## OFFICE ORDER

On being transferred from CCL to ECL vide CIL's Office Order no. CIL/C-5A(ii)/B-771 dated 27-08-2025 of the General Manager (HR/EE), CIL, and subsequently released from CCL w.e.f. 09-09-2025 (AN) vide Office Order no. 15599-619 dated 05-09-2025 of Asst. Manager (HR/EE), CCL & subsequent Order no. 128 dated 09-09-2025 of General Manager (Mining)/HOD (Geology), CCL, **MS JOYITA SAHA (EIS No. 95003394), Management Trainee (Geology)** has reported at ECL on **10-09-2025 (FN)**.

Ms Saha is hereby posted at **Geology, MCP, Geo-Tech and NI Dept., ECL HQ**. She is hereby advised to report to the General Manager (Geology)/HOD (Geology, MCP, Geo-Tech and NI), ECL, for her further assignments.

The transfer of the above executive will be treated as "Request Transfer" and the same shall be regulated accordingly.

This is issued with approval of Competent Authority, ECL.

  
(Subrata Dasgupta)

General Manager (HR/EE)

### Distribution:

Chairman-cum-Managing Director, ECL

Dir(F)/Dir(T)OP/Dir(HR)/Dir(T)P&P/C.V.O., ECL

GM (HR/EE), CIL/CCL

GM(Co-Ord)/TS to CMD/GM(Vig)/GM(Fin)/GM(Sys)/GM(HRD)/GM(Geology)/GM(PF/Pen), ECL

HOD(MP)/HOD(Admin)/HOD(WBE)/HOD(E&T), ECL

TS to D(HR)/TS to D(T)Op/TS to D(T)P&P/TS to D(F)/TS to CVO, ECL

Sr. Manager (HR/MP)/Nodal Officer (SAP/HCM), ECL HQ

Sr. Manager (HR/EE)/Nodal Officer (PMS), ECL HQ

Sr. Manager (Fin-Estb.), ECL HQ

Sr. Manager (System)/Local Admin(e-Office), System Dept., ECL HQ

Manager (HR/EE)/Nodal Officer (SAP), ECL HQ

Concerned Executive - **with a request to send her Joining Report at new place of posting**

Personal File

### **Attendance Particulars of the concerned executive at EE Dept., ECL HQ:**

The concerned executive has marked her attendance at EE Dept., ECL HQ from 10-09-2025 to 12-09-2025. However, no salary has been prepared from EE Dept., ECL HQ.

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह-प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director  
सांकलोटिया, पोस्ट- डिसेरगढ, जिला: पश्चिम बर्द्धमान (प. बं.), पिन -713333 / Sanctoria, P.O. - Dishergarh, Dist.-Paschim Bardhaman (W.B.), PIN-713333

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