

ECL



ईस्टर्न कोलफील्ड्स लिमिटेड
Eastern Coalfields Limited
(कोल इंडिया की एक अनुषंगी)
(A Subsidiary of Coal India Limited)

(A Govt. of India Undertaking)
(भारत सरकार का एक उपक्रम)

संघर्ष सं: ECL/C-5(D)/E-2241793/EE/EM/ 279

दिनांक: 09.02.2026

कार्यालय आदेश

On being appointed by the General Manager (Human Resource/ Recruitment) CIL, following Management Trainee (Excavation) has joined ECL on the date as mentioned against his name:

Sl. No	Name of the Executive	CIL Reg No	Date of Birth	Caste	Reported on	Appt Letter No & dated	Posted at
1.	Pritam Kumar	CILG240010 827	17.05.1996	OBC(NCL)	27.01.2026	14653 & 21.01.2026	Khottadih OCP under Pandaveswar Area

The above-mentioned MT is hereby advised to report to the Concerned Area General Manager for his further assignments.

As per terms and conditions of the appointment as **Management Trainee (Excavation)**, he is entitled to get initial basic pay of ₹ 50,000/- per month in the scale of pay ₹ 50,000 – 1,60,000/- etc. as admissible to the executives of CIL & its Subsidiaries as per Rules/Orders framed/issued from time to time.

On being appointed in the company, he will have to serve a minimum of 60 months during which a deduction of Rs 5000/- per month as retention amount from the stipend/salary will be made. In the event of failure on his part to serve the Company for the minimum period of 60 months, the amount so deducted as retention amount would be forfeited and they will have to deposit the balance of the bond amount after adjusting the retention amount so deducted. However, on completion of minimum period of service of 60 (Sixty) months, the said amount shall be refunded to the concerned Executive without any interest.

The appointment is provisional and subject to verification of certificates from the concerned authorities and in case at any subsequent stage of appointment, if it is detected that the certificates are not genuine, his services can be terminated based on the verification report of the concerned authorities.

Other terms & conditions will be applicable as per the Appointment letter & "Terms & Conditions" issued to the above Management Trainee (Excavation).

This is issued with the approval of the Competent Authority.

अग्निमय दासमुत्ता

महाप्रबंधक (मानव संसाधन / अधि.स्था.)

महा. प्रबंधक (का अधि. स्था.)
General Manager (P/EE)

ईसीएल, मुख्यालय, सांक्टोरिया
ECL, HQ, SANCTORIA

Distribution

1. CMD, ECL
2. Director (F)/ Director(T) OP / Director (HR) / Director(T)P&P / C.V.O ECL
3. TS to CMD/ TS to D(F)/ TS to D(T)OP/ / TS to D(HR)/ TS to D(T)P&P, ECL HQ
4. GM / HoD – Fin (I/C) / Excavation / Systems / HRD / Vig / Admin / E&T, ECL HQ
5. Area GM / AM (HR) / AFM – Pandaveswar Area
6. Sr. Manager (HR/MP), Nodal officer (ERP/HCM), ECL HQ

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह-प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director
सांक्टोरिया, पोस्ट- डिसेरगढ़, जिला: पश्चिम बर्द्धमान (प. ब.), पिन -713333 / Sanctoria, P.O. - Dishergarh, Dist.-Paschim Bardhaman (W.B.), PIN-713333

दूरभाष / Phone : 0341-2520545, फेक्स / Fax : 0341-2523574, ई-मेल / E-mail : hodee.ecl@coalindia.in

सीआईएन / CIN : U1010WB1975GO1030295, वेबसाइट / Website : www.easterncoal.nic.in

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7. Sr. Manager (HR/EE), Nodal officer "PRIDE/PAR", ECL HQ
8. Manager (HR/EE), Nodal Officer (SAP), ECL HQ
9. Executive Concerned- with a request to send a joining report to this office for records
10. Personal file

Attendance Particulars of the MT reported at EE Dept., ECL HQ:

Physical Attendance of the above-mentioned executive is marked at EE Department, ECL HQ on the date of joining i.e. 27.01.2026 till date (Except Sundays and Holidays) and the leave details are mentioned below.

Casual Leave from 06.02.2026 to 07.02.2026.

However, no salary has been prepared at ECL HQ.

ASD

पंजीकृत कार्यालय / Regd. Office

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