

संदर्भ सं. ECL/C-5(D)/Estb-B15/HR/2269067/EE/490


## OFFICE ORDER/कार्यालय आदेश

Consequent upon superannuation of **MS SUJATA DASGUPTA** (EIS No. 90051822), Chief Manager (HR), who is presently posted as CPIO (RTI), ECL and HOD (NIDAN), ECL, w.e.f. 28-02-2026 (A/N), **SRI ABIR MUKHOPADHYAY** (EIS No. 90198607), Chief Manager (HR), ECL, presently functioning as HOD (Administration), ECL, is hereby assigned the additional charge of CPIO (RTI), ECL and HOD (NIDAN), ECL, in addition to his existing assignments, till further order.

**SRI ABIR MUKHOPADHYAY** will take over the charge of CPIO (RTI) and HOD (NIDAN Cell), ECL, from **MS SUJATA DASGUPTA**, on her superannuation from the service of ECL/CIL w.e.f. 28-02-2026 (A/N) and will continue to report to the Director (HR), ECL.

Sri Mukhopadhyay is also advised to fill up his new '**PRIDE**' form for the year 2025-26 within 15 days of his joining/assuming charge of new assignment, in consultation with his Reporting Authority. It is the sole responsibility of the concerned executive for completion of PRIDE cycle on time.

This is issued with the approval of the Competent Authority.

  
(अग्रिमय दासगुप्ता)  
महाप्रबंधक (मा. सं./अधि. स्था.)  
मन्त्री

### Distribution/वितरण:

CMD, ECL

Dir(F)/Dir(T)OP/Dir(HR)/Dir(T)P&P/C.V.O., ECL

GM(Co-Ord)/TS to CMD/GM(Vig)/GM(Fin)I/C/GM(Sys)/GM(HRD)/GM(IR)/GM(PRB), ECL

All Area GMs/HODs/AHRMs, ECL

First Appellate Authority (RTI)/CPIO(RTI), CIL/ECL

HOD(Fin-Estb)/HOD(MP)/HOD(Admin)/HOD(WBE)/HOD(Empl/Rectt.)/HOD(E&T), ECL

TS to D(HR)/TS to D(T)Op/TS to D(T)P&P/TS to D(F)/TS to CVO, ECL

Sr. Manager (HR/MP)/Nodal Officer (SAP/HCM), ECL HQ

Sr. Manager (HR/EE)/Nodal Officer (PMS), ECL HQ

Sr. Manager (System)/Local Admin(e-Office), System Dept., ECL HQ

Manager (HR/EE)/Nodal Officer (SAP), ECL HQ

Concerned Executives - **with a request to send Charge Assumption/Handover-Takeover Report**

Personal Files

पंजीकृत कार्यालय / Regd. Office

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