

Ref. No. ECL/C-5(D)/Estb-B15/1980368/Survey/EE/1214

## OFFICE ORDER

On being transferred from MCL to ECL vide CIL's office order no. CIL/C-5A(ii)/52036/B-423 dated 21-05-2025 of the General Manager (HR/EE), CIL, and subsequently released from Lingraj Area, MCL, w.e.f. 30-06-2025 (AN) vide Release Order no. 1236 dated 14-06-2025 of the General Manager (HR/EE), MCL & subsequent Order no. 1551 dated 26/28-06-2025 of the Area HR Manager, Lingraj Area, MCL & 1481 dated 28-06-2025 of the Manager (HR), Lingraj OCP, MCL, **SRI JITEN MANDAL (EIS No. 95000509)**, Sr. Officer (Survey), has reported at ECL on **01-07-2025 (FN)**.

Sri Mandal is hereby posted at **PANDAVESWAR AREA**, till further order. He is hereby advised to report to the Area General Manager, Pandaveswar Area, ECL, for his further assignments.

**The concerned executive is also advised to fill up his new 'PRIDE' form for the year 2025-26 within 15 days of his joining/assuming charge of new assignment, in consultation with his Reporting Authority. It is the sole responsibility of the concerned executive for completion of PRIDE cycle on time.**

The transfer of the above executive will be treated as "**Request Transfer**" and the same shall be regulated accordingly.

This is issued with approval of Competent Authority, ECL.

  
04.7.2025  
(Subrata Dasgupta)  
General Manager (HR/EE)

### Distribution:

Chairman-cum-Managing Director, ECL/MCL  
Dir(F)/Dir(T)OP/Dir(HR)/Dir(T)P&P/C.V.O., ECL  
GM (HR/EE), CIL/MCL  
GM(Co-Ord)/TS to CMD/GM(Vig)/GM(Fin)/GM(Sys)/GM(HRD), ECL  
HOD(Survey)HOD(MP)/HOD(Admin)/HOD(PF/Pension), ECL  
GM/Area HR Manager/AFM, Pandaveswar Area, ECL  
TS to D(HR)/TS to D(T)Op/TS to D(T)P&P/TS to D(F)/TS to CVO, ECL  
Sr. Manager (HR/MP)/Nodal Officer (SAP/HCM), ECL HQ  
Sr. Manager (HR/EE)/Nodal Officer (PMS), ECL HQ  
Sr. Manager (Fin-Estb.), ECL HQ  
Manager (Excv.)/Local Admin(e-Office), System Dept., ECL HQ  
Manager (HR/EE)/Nodal Officer (SAP), ECL HQ  
Concerned Executive - **with a request to send his Joining Report at Area & Unit Level**  
Personal File

### **Attendance Particulars of the concerned executive at EE Dept., ECL HQ:**

The concerned executive has marked his attendance at EE Dept, ECL HQ from 01-07-2025 to 04-07-2025. However, no salary has been prepared from EE Dept., ECL HQ.

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह-प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director  
सांकलोटिया, पोस्ट- डिसेरगढ, जिला: पश्चिम बर्द्धमान (प. बं.), पिन-713333 / Sanctoria, P.O. - Dishergarh, Dist.-Paschim Bardhaman (W.B.), PIN-713333  
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