

ECL



ईस्टर्न कोलफील्ड्स लिमिटेड
Eastern Coalfields Limited
(कोल इंडिया की एक अनुषंगी)
(A Subsidiary of Coal India Limited)
(A Govt. of India Undertaking)
(भारत सरकार का एक उपक्रम)

Ref No.-ECL/C-5(D)/Estb-B15/E&M/E-1966157 /EE/1575

Dated: 07-08-2025

OFFICE ORDER

On being appointed by the General Manager (Human Resource/ Recruitment) CIL, following Management Trainee (E&M) has joined ECL on 31.07.2025 and is hereby posted at the place as mentioned against his name:

Sl. No	Name of the Executive	CIL Reg No	Date of Birth	Caste	Appt Letter No & dated	Posted at
1	Mukesh Kumar Saket	CILG240009138	12.12.1994	SC	13680 & 22-07-2025	Rajmahal Area

The above-mentioned MT is hereby advised to report to the Concerned Area General Manager for his further assignments.

As per terms and conditions of the appointment as **Management Trainee (E&M)**, he is entitled to get initial basic pay of ₹ 50,000/- per month in the scale of pay ₹ 50,000 – 1,60,000/- etc. as admissible to the executives of CIL & its Subsidiaries as per Rules/Orders framed/issued from time to time.

On being appointed in the company, he will have to serve a minimum of 60 months during which a deduction of Rs 5000/- per month as retention amount from the stipend/salary will be made. In the event of failure on his part to serve the Company for the minimum period of 60 months, the amount so deducted as retention amount would be forfeited and he will have to deposit the balance of the bond amount after adjusting the retention amount so deducted. However, on completion of minimum period of service of 60 (Sixty) months, the said amount shall be refunded to the concerned Executive without any interest.

The appointment is provisional and subject to verification of antecedent / certificates from the concerned authorities and in case at any subsequent stage of appointment, if it is detected that the certificates are not genuine, services can be terminated based on the verification report of the concerned authorities.

Other terms & conditions will be applicable as per the Appointment letter & "Terms & Conditions" issued to the above Management Trainee (E&M).

This is issued with the approval of the Competent Authority.



Distribution Overleaf

मि. सुब्रत दासगुप्ता
(कर्मिक/अधि.स्था.)
General Manager (Pers./EE)
ई.सी.एल. मुख्यालय
E.C.L. (HQR.)

07.08.2025
सुब्रत दासगुप्ता
जी.सी.

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह -प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director
सांकतोड़िया, पोस्ट- डिसेरगढ़, जिला- पश्चिम बर्द्धमान (प. ब.), पिन-713333 / Sanctoria, P.O. - Dishergarh, Dist.-Paschim Bardhaman (W.B.), PIN-713333
दूरभाष / Phone : 0341-2520545, फैक्स / Fax : 0341-2523574, ई-मेल / E-mail : hodee.ecl@coalindia.in
सीआईएन / CIN : U1010WB1975GO1030295, वेबसाइट / Website : www.easterncoal.nic.in

ECL



ईस्टर्न कोलफील्ड्स लिमिटेड
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5. Area GM / AM (HR) / AFM – Rajmahal Area
6. Sr. Manager (HR/MP), Nodal officer (ERP/HCM), ECL HQ
7. Sr. Manager (HR/EE), Nodal officer "PRIDE/PAR", ECL HQ
8. Manager (HR/EE), Nodal Officer (SAP), ECL HQ
9. Executives Concerned- with a request to send a joining report to this office for records
10. Personal file

Attendance Particulars of the MT at EE Dept., ECL HQ:

Physical Attendance of the above-mentioned executive is marked at EE Department, ECL HQ from the date of joining i.e. 31-07-2025 to 07-08-2025 (Except Sundays and Holidays).

However, no salary has been prepared at ECL HQ.

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जिवा

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह-प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director
साकतोड़िया, पोस्ट- डिसेरगढ़, जिला पश्चिम बर्द्धमान (प. ब.), पिन -713333 / Sanctoria, P.O - Dishergarh, Dist.-Paschim Bardhaman (W.B.), PIN-713333

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