



5 DECADES OF UNEARTHING ENERGY

संदर्भ सं: CIL/C5A(HRMS)/PMS/ 602

दिनांक: 23.05.2025

The GM/ Dy. GM (HR-EE),  
BCCL/ CCL/ ECL/MCL/NCL/SECL/WCL  
The Dy. GM (HR&A), CMPDIL

ई - मेल द्वारा

विषय :: Appraisal Schedule of PRIDE for the year 2024-25

महोदय/महोदया

Please refer to Clause 4.4 of Performance Management System chapter of CIL HR Manual regarding the appraisal schedule of PRIDE. The online HRMS portal will remain active for Pride appraisal for the FY 2024-25 from 01.06.2025 onwards.

All subsidiaries are requested to advise their Executives to complete the Pride Appraisal process for FY 2024-25 as per the specified timelines.

It may be noted that appraisal process of PAR (SPARROW) for E8/E9 grade executives for the FY 2024-25 will be done in SPARROW portal as per DPE guidelines, however, appraisal process for FY 2024-25 shall commence only after the completion of VPN ID creation and receipt of confirmation from DPE regarding the release of the PAR (SPARROW).

All subsidiaries are requested to advise their E8/ E9 Grade Executives to submit their VPN requests through eForms portal of NIC.

Furthermore, for FY 2024-25, DPE has communicated that there will be no fixed timeline for the PAR(SPARROW) appraisal process.

भवदीय  
23.05.2025  
(राजेश वी नायर)

महाप्रबंधक (एच आर / अधि.स्था)

EASTERN COALFIELDS LIMITED

(A subsidiary of Coal India Limited), Office of the Chairman-cum-Managing Director,  
Sanctoria, P.O.: Dishergarh, Dist.-Paschim Bardhaman, West Bengal-713333.

Ref. No. ECL/C-5(D)/PMS-Appraisal 2024-25/EE/916

Date: 28.05.2025

Distribution:

1. CMD, ECL
2. D(F)/ D(T)OP/ D(P)/D(T)PP/CVO, ECL
3. TS to CMD/ TS to DT(OP)/ TS to DT(P&P)/ TS to D(F)/ TS to D(P)- ECL HQ } For kind information.
4. The GM (Systems), ECL : With a request to arrange to upload it at ECL's website.
5. All HODs, ECL HQ.
6. All Area General Managers/ Area Personnel Managers ECL. } For kind information & wide
7. All Agents/ Incharge of Workshops, ECL. } Circulation to all executives.
8. All Nodal Officer/PMS – for updation of Reporting Heiarachy in time & Wide Circulation to all executives .

(Sunil Kr. Khare)  
Sr. Manager (HR/EE)

# कोल इण्डिया लिमिटेड

(महाराष्ट्र कंपनी)  
(भारत सरकार उपक्रम)  
अधिकारी स्थापना विभाग कार्मिक डिविजन,  
'कोल भवन', प्रेमिसिज स.04, एमएआर,  
प्लॉट स.-एएफ-III, एक्शन एरिया-1 ए, न्यूटाउन, राजरहाट,  
कोलकाता-700 156.  
वेबसाइट: [www.coalindia.in](http://www.coalindia.in)  
सी आई एन स. L23109WB1973GOI028844



50 DECADES OF UNEARTHING ENERGY

## COAL INDIA LIMITED

(A Maharatna Company)  
(A Govt. of India Undertaking)  
Executive Establishment Department, Personnel Division,  
'Coal Bhawan', Premises No.04-MAR,  
Plot No-AF-III, Action Area -1A,  
New Town, Rajarhat  
Kolkata - 700 156  
Website: [www.coalindia.in](http://www.coalindia.in)  
CIN No.L23109WB1973GOI028844

संदर्भ सं: CIL/C5A(HRMS)/PMS/ 602

दिनांक: 23.05.2025

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23.05.25  
(राजेश वी नायर)  
महाप्रबंधक (एच आर / अधि.स्था)

### वितरण:

1. ED (Coordination), CIL
2. ED, IICM
3. GM, NEC/ GM, New Delhi Office
4. GM(ICT), CMPDIL- with a request to arrange PRIDE activation and functioning of the system during the above period
5. All HOD's CIL HQ
6. Sr. Manager (HR/EE), CIL
7. TS to D(HR&IR), CIL
8. Manager(HR/EE), HRMS