

Ref. No. ECL/C-5(D)/Estb-B15/1912697/MM/EE/833

 Dated: 12th May, 2025

OFFICE ORDER

Consequent upon superannuation of **Sri PE ARUN KUMAR** (EIS No 90141599), General Manager (MM) - Store, ECL, w.e.f. 31-05-2025 (A/N), **Sri RAJESH KUMAR PANDEY** (EIS No. 90050873), General Manager/HOD (MM) - Purchase, ECL, is hereby assigned the additional charge of GM (MM) - (Stores), ECL, till further order.

Sri RAJESH KUMAR PANDEY will take over the charge of GM (MM) - Store, ECL, from **Sri PE ARUN KUMAR**, on his superannuation from the service of ECL/CIL w.e.f. 31-05-2025 (AN).

Sri Pandey is also advised to fill up his new 'PAR' form for the year 2025-2026 within 15 days of assuming charge of his new assignment, in consultation with his Reporting Authority. It is the sole responsibility of the concerned executive for completion of PAR cycle on time.

This is issued with the approval of the Competent Authority.

(Gaurav Mittal)

Sr. Manager (HR)/HOD (EE)

Distribution:

Chairman-cum-Managing Director, ECL
 Dir(F)/Dir(T)OP/Dir(HR)/Dir(T)P&P/C.V.O., ECL
 TS to CMD/GM(Vig)/GM(Fin)/GM(Sys)/GM(HRD)/GM(MM)-Purchase/GM(MM)-Store, ECL
 All Area GMs/HODs
 HOD(MP)/HOD(Admin)/HOD(PF/Pen)/HOD(E&T), ECL HQ
 Agent/Depot Officer/HR/Finance Executive I/C, Sodepur Central/Neamatpur Excv Store, ECL
 TS to D(HR)/TS to D(T)Op/TS to D(T)P&P/TS to D(F)/TS to CVO, ECL
 Sr. Manager (HR/MP)/Nodal Officer (SAP/HCM), ECL HQ
 Sr. Manager (HR/EE)/Nodal Officer (PMS), ECL HQ
 Sr. Manager (Fin-Estb.), ECL HQ
 Manager (Excv.)/Local Admin(e-Office), System Dept., ECL HQ
 Manager (HR/EE)/Nodal Officer (SAP), ECL HQ
 Concerned Executives - **with a request to send Charge Assumption/Handover-Takeover Report**
 Personal Files