

OFFICE ORDER

On being promoted to the post of Senior Manager (HR), in E-6 Grade in the scale of pay ₹90,000-2,40,000/- and posted at ECL in terms of CIL's order no. CIL/C5A(CC)/Prom.E5-E6_Pers/2024/B-195 dated 26-02-2025 issued by the General Manager (P/EE), CIL, & subsequently released from CCL w.e.f. 26-04-2025 vide Office Order no. CCL/GM(HR-EE)/HR/Transfer/25/5916-40 dated 24-04-2025 of the Dy. Manager (HR/EE), CCL HQ, & subsequent Order no. BCCL/Pers/Transfer/2025/937-47 dated 18/19-04-2025 of the GM (HR), BCCL, **Ms Shaily Teresa Nag (EIS No. 90267832)**, has reported at ECL on 29-04-2025 (AN) and assumed charge as Senior Manager (HR) in E-6 grade.

Ms Nag is hereby posted at Sanctoria Hospital, ECL, till further order. She is advised to report to the CMO I/C, Sanctoria Hospital, ECL, for further assignments.

On promotion, the concerned executive will be on probation for a period of one year at the first instance.

Ms Nag is also advised to fill up her new 'PRIDE' form for the year 2025-26 within 15 days of her joining/assuming charge at her new place of posting, after taking new assignment in consultation with her Reporting Authority, failing which it will be the sole responsibility of the executive concerned.

This is issued with the approval of the Competent Authority.

गौरव मिश्र
(Gaurav Mittal) 10/05/2025

Sr. Manager (HR)/HOD (EE)

Distribution:

Chairman-cum-Managing Director, ECL/CCL
Dir(F)/Dir(T)OP/D(HR)/Dir(T)P&P/C.V.O., ECL
GM (HR/EE), CIL/CCL
GM(Co-Ordination)/TS to CMD/GM(Fin)/GM(Sys)/GM(HRD)/GM(Vig.)/GM(HR/IR)/CMS, ECL
HOD(Empl/Rectt.)/HOD(WBE)/HOD(PF/Pension)/HOD(Manpower)/HOD(E&T)/HOD(Admin), ECL
TS to D(T)Op/TS to D(T)P&P/TS to D(F)/TS to D(HR)/TS to CVO, ECL
CMO I/C (Admin), ECL/CMO I/C, Sanctoria Hospital, ECL
Sr. Manager (HR/MP)/Nodal Officer (SAP/HCM), ECL HQ
Sr. Manager (HR/EE)/Nodal Officer (PMS), ECL HQ
Sr. Manager (Fin-Estb.), ECL HQ
Manager (Excvt.)/Local Admin (e-Office), System Dept., ECL HQ
Manager (HR/EE)/Nodal Officer (SAP), ECL HQ
Concerned Executive – **with a request to send her Joining/Charge Assumption Report**
Personal File

Attendance Particulars of the concerned executive at EE Dept., ECL HQ:

The concerned executive has marked her attendance at EE Dept., ECL HQ from 29-04-2025 to 10-05-2025 excluding Sunday and Holidays. Commuted Sick Leave from 30-04-2025 to 02-05-2025. However, no salary has been prepared from EE Dept., ECL HQ.