

Ref. No. ECL/C-5(D)/Prom/Estb-10/HR/1886896/EE/741

Dated: 28th April, 2025

OFFICE ORDER

On being promoted to the post of Senior Manager (HR), in E-6 Grade in the scale of pay ₹90,000-2,40,000/- and posted at ECL in terms of CIL's order no. CIL/C5A(CC)/Prom.E5-E6_Pers/2024/B-195 dated 26-02-2025 issued by the General Manager (P/EE), CIL, & subsequently released from SECL w.e.f. 24-04-2025 (AN) vide Office Order no. SECL/BSP/EE/Prom.E5-E6(Pers)/GM/25/261 dated 23-04-2025 issued by General Manager (HR/EE), SECL, Bilaspur, & subsequent Order no. SECL:APM:JK:25:F-16:265 dated 24-04-2025 issued by the Staff Officer (HR), Jamuna Kotma Area, SECL, **Sri CHARANJEET SINGH (EIS No. 90293887)**, has reported at ECL on 26-04-2025 (FN) and assumed charge as Senior Manager (HR) in E-6 grade.

Sri Singh is hereby posted at Rajmahal Area, ECL, till further order. He advised to report to the Area General Manager, Rajmahal Area, ECL, for further assignments.

On promotion, the concerned executive will be on probation for a period of one year at the first instance.

Sri Singh is also advised to fill up his new 'PRIDE' form for the year 2025-26 within 15 days of his joining/assuming charge at his new place of posting, after taking new assignment in consultation with his Reporting Authority, failing which it will be the sole responsibility of the executive concerned.

This is issued with the approval of the Competent Authority.

गौरव मित्तल
28/04/2025

(Gaurav Mittal)

Sr. Manager (HR)/HOD (EE)

Distribution:

Chairman-cum-Managing Director, ECL/SECL
Dir(F)/Dir(T)OP/D(HR)/Dir(T)P&P/C.V.O., ECL
GM (HR/EE), CIL/SECL
GM(Co-Ordination)/TS to CMD/GM(Fin)/GM(Sys)/GM(HRD)/GM(Vig.)/GM(HR/IR), ECL
HOD(WBE)/HOD(PF/Pension)/HOD(Manpower)/HOD(E&T)/HOD(Admin), ECL
TS to D(T)Op/TS to D(T)P&P/TS to D(F)/TS to D(HR)/TS to CVO, ECL
GM/Area HR Manager/AFM, Rajmahal Area, ECL
Sr. Mgr (HR/MP)/Nodal Officer (SAP/HCM)/Sr. Mgr (HR/EE)/Nodal Officer (PMS), ECL HQ
Sr. Manager (Fin-Estb.), ECL HQ
Manager (Exc.v.)/Local Admin (e-Office), System Dept., ECL HQ
Manager (HR/EE)/Nodal Officer (SAP), ECL HQ
Concerned Executive – **with a request to send his Charge Assumption Report**
Personal File

Attendance Particulars of the concerned executive at EE Dept., ECL HQ:

The concerned executive has marked his attendance at EE Dept., ECL HQ on from 26-04-2025 to 28-04-2025 excluding Sunday. Joining time/transit leave on 25-04-2025. However, no salary has been prepared from EE Dept., ECL HQ.

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह-प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director
सांकलीडिया, पोस्ट-डिसेरगढ़, जिला: पश्चिम बर्द्धमान (प. ब.), पिन-713333 / Sanctoria, P.O. - Dishergarh, Dist -Paschim Bardhaman (W.B.), PIN-713333

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