

# ECL



ईस्टर्न कोलफील्ड्स लिमिटेड  
**Eastern Coalfields Limited**  
(कोल इंडिया की एक अनुषंगी)  
(A Subsidiary of Coal India Limited)  
(भारत सरकार का एक उपक्रम)  
(A Govt. of India Undertaking)

Ref. No. ECL:CS:50/10264

Date: 28.02.2025

## OFFICE ORDER

In order to enhance operational efficiency, ECFDs has directed the following for immediate compliance of all concerned:

- a. Proposals which are being sent from Areas to HQ shall be sent by Area GM to concerned Director (Technical) under whose administrative control the area falls. Concerned Director (Technical) on scrutiny shall forward the proposal to the relevant Department under his administrative control. If the proposal does not relate to the department under his administrative control, he shall forward the file to the other Directors who have the control over the relevant department for further course of action.
- b. Associate Finance attached to Directors will continue to scrutinize the proposals on behalf of the respective Directors which are within their DOP. AF should also scrutinize the files from the point of DOP and standard process.
- c. Concurrence Cell I will continue to scrutinize those proposals on behalf of Director (Finance) whose approving authority is either CMD or ECFDs or ECL Board.
- d. Concurrence Cell II will continue to act as Associate Finance to the General Managers of various departments and scrutinize the proposals within the DOP of GMs.

This issues with the approval of Empowered Committee of Functional Directors (ECFDs) in its 4<sup>th</sup> of 2025 meeting held on 24.02.2025.

*Pathak*  
*28/02/2025*  
(Rambabu Pathak)  
Sr. Manager (F)/  
Company Secretary

### **Distribution:**

- (a) Chairman -cum- Managing Director, ECL
- (b) D(F)/D(T)OP/D(T)P&P, D(P)
- (c) Chief Vigilance Officer, ECL,
- (d) TS to D(F)/TS to D(T)OP, TS to D(T)P&P, TS to D(P)
- (e) HoDs of All Departments, ECL HQs
- (f) All Area GMs of ECL
- (g) Workshop incharge of all Workshops of ECL