

Ref No.-ECL/C-5(D)/Estb-B15/Mining/E-1561367/EE/2592

Dated: 18/07/2024

**OFFICE ORDER**

On being appointed vide Appointment Letter no 13271 dated 09-07-2024 issued by the General Manager (Personnel/Recruitment), CIL, following Management Trainee (Mining) has joined ECL on 18/07/2024 (F/N). He is hereby posted at places as mentioned against his name:

Sl. No.	Name of the Executive (Shri)	CIL Reg No.	Date of Birth	Category	Posted at (Area)
1	MUDAVATH CHANDU	CILG23012032	05-08-2000	ST	KHAS KAJORA COLLIERY, KAJORA AREA

The Concerned MT is hereby advised to report to the Area General Manager, Kajora Area for his further assignments.


As per terms and conditions of the appointment as **Management Trainee (Mining)**, you are entitled to get initial basic pay of ₹ 50,000/- per month in the scale of pay ₹ 50,000 – 1,60,000/- etc. as admissible to the executives of CIL & its Subsidiaries as per Rules/Orders framed/issued from time to time.

On being appointed in the company, you will have to serve a minimum of 60 months during which a deduction of Rs 5000/- per month as retention amount from the stipend/salary will be made. In the event of failure on your part to serve the Company/in the event of your leaving the job or in case your services are terminated before the period of 60 (Sixty) months would result in forfeiture of the retention amount. However, on completion of minimum period of service of 60 (Sixty) months, the said amount shall be refunded to the concerned Executive.

The appointment is provisional and subject to verification of certificates from the concerned authorities and in case at any subsequent stage of appointment, if it is detected that the certificates are not genuine, their service can be terminated based on the verification report of the concerned authorities.

Other terms & conditions will be applicable as per the Appointment letters & "Terms & Conditions" issued to the above Management Trainee (Mining).

This is issued with the approval of the Competent Authority.

  
 (Subrata Dasgupta)  
 General Manager (P/EE)

**Distribution Overleaf**

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह-प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director  
 सांकतोड़िया, पोस्ट- डिसेरगढ़, जिला: पश्चिम बर्द्धमान (प. ब.), पिन-713333 / Sanctoria, P.O. - Dishergarh, Dist.-Paschim Bardhaman (W.B.), PIN-713333  
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 सीआईएन / CIN : U1010WB1975GO1030295, वेबसाइट / Website : www.easterncoal.nic.in

# ECL



इस्टन कोलफील्ड्स लिमिटेड  
**Eastern Coalfields Limited**  
(कोल इंडिया की एक अनुषंगी)  
(A Subsidiary of Coal India Limited)  
(A Govt. of India Undertaking)  
(भारत सरकार का एक उपक्रम)

## Distribution: -

1. CMD, ECL
2. Director (F)/ Director(T)P&P/ Director (Pers.)/ Director(T) OP/ C.V.O ECL
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4. GM(FIN)IC/GM(Systems)/ GM (HRD)/GM (Vig), ECL HQ
5. Area GM, Kajora Area.
6. Dy.GM (Admn)/ Dy. GM (E&T), ECL HQ
7. APM/AFM, Kajora Area.
8. Sr. Manager(P/EE), Nodal officer (ERP/HCM), ECL HQ
9. Sr. Manager(P/EE), Nodal officer "PRIDE/PAR", ECL HQ
10. Manager(P/EE) (EIS), Nodal Officer, ECL HQ.
11. Dy. Manager (Fin/Estb), ECL HQ
12. Executives Concerned- with a request to send a joining report to this office for records
13. Personal file

### Attendance Particulars of the MT at EE Dept., ECL HQ:

Physical Attendance of Shri Mudavath Chandu, MT (Mining) is marked at EE Department, ECL HQ on 18-07-2024.

However, no salary has been paid to him at ECL HQ.

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह-प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director  
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