

**F. No. CRC1-48011/1/2017-CRC (FTS- 333135)**  
**Government of India**  
**Ministry of Coal**  
**(CCT Section)**

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Room No. 622-A, Shastri Bhawan,  
New Delhi, Dated the 18<sup>th</sup> February, 2024

**Subject:- Application for engagement of Retired Officers for monitoring & evaluation of project proposals funded under Central Sector Schemes.**

Ministry of Coal has invited applications for engagement of retired officers for monitoring & evaluation of proposals/projects funded under Central Sector Schemes by the Ministry of Coal. Detailed Guidelines for engagement of retired executives is attached.

2. Last date for submissions of applications is 10.03.2024. The applications received after due date will not be entertained.

3. NIC/MoC, CIL, SCCL and NLC are requested to upload these documents on their portal for giving wide publicity.

**Encl: As above**



**(Hitlar Singh)**

Under Secretary to the Govt. of India

Email: hitlar.singh85@nic.in

To,

1. Sr. TD/NIC, MoC
2. CMD, Coal India Limited, Kolkata
3. CMD, SCCL, Kathagudum, Telangana
4. CMD, NLCIL, Nayveli, Tamilnadu

Room No. 622-A, Shastri Bhawan,  
New Delhi, Dated the 8<sup>th</sup> February, 2024

**Subject:- Monitoring & evaluation of project proposals funded under Central Sector Schemes.**

Ministry of Coal invites applications (as per format at Annexure-I) from person (s) who are retired officer(s) of Public Sector Undertakings (PSUs) having requisite eligibility, qualification and experience on assignment basis for a period of one year to monitor and evaluate projects funded by Ministry of Coal.

- 2 Ministry of Coal administers the following three Central Sector Schemes namely-
- (i) Exploration of Coal and Lignite,
  - (ii) Research & Development and
  - (iii) Conservation, Safety and Infrastructural Development in Coal Mines.

**Brief of the schemes are as under: -**

Sl. No.	Name of scheme	Brief about scheme	Tentative Requirement
1	Exploration of Coal and Lignite	<p>By regional exploration, prognosticated occurrences of coal and lignite horizons are categorized into 'Indicated' and 'Inferred' resources. Exploration under the scheme generates the crucial data to delineate, estimate and evaluate coal/lignite resources of India by preparation of geological reports (GRs). These reports are utilised for the new coal blocks to be put for auction/allocation.</p> <p>Promising areas identified by regional exploration are taken up for detailed exploration in the second stage which involves intensive exploration/drilling to bring the resources under 'Proved' category.</p>	01
2	Research & Development	<p>The Research &amp; Development (R&amp;D) activity in Ministry of Coal (MoC) is administered through an Apex Body namely, Standing Scientific Research Committee (SSRC) with Secretary (Coal) as its Chairman. The main functions of SSRC are to plan, program and prepare budget for new &amp; ongoing research projects and oversee the implementation of research projects.</p>	01
3	Conservation, Safety and Infrastructural Development in Coal Mines	<p>In order to ensure conservation of coal and safety in coal mines, Government has enacted Colliery Control (Amendment) Rules, 2021.</p> <p>Colliery Control (Amendment) Rules, 2021 has been formed to advise the Central Government for disbursement of the cost incurred by the coal companies in certain conservation &amp; safety works, scientific development of mines and development of transport infrastructure.</p> <p>Funds are considered for reimbursement for completed works relating to the above.</p>	01

3. The person(s) shall be engaged for monitoring & evaluation of project proposals funded under Central Sector Scheme(s). The engagement shall be initially for a period of one year, which may be extended for period of one year or curtailed depending upon requirement and performance of the executive. The term of engagement shall not be extended beyond 65 years of age. The work & location shall be decided by the Ministry of Coal.

### **3.1 Eligibility:-**

The person should be retired officer of PSUs after superannuation from the post of General Manager (E8 grade) or above from CPSEs/Government Undertaking in Coal Sector.

### **Exploration of Coal & Lignite:-**

The person should be graduate in Geology/Geophysics discipline and should have experience of minimum 20 years along with experience exploration or geophysical work (seismic survey).

### **Conservation, Safety and Infrastructural Development in Coal Mines:-**

The person should be graduate in Mining or Civil Discipline having experience of minimum 20 years in mine operations or planning, especially in operation or planning of Underground Mines.

### **Research & Development:-**

The person should be graduate in Mining/Geology/Electrical/Mechanical/ Civil or Coal Preparation discipline having experience of minimum 10 years in coal mine operations, planning or exploration with exposure/ orientation towards research & development activities for about 5 years prior to superannuation.

### **3.2 Age Limit**

The engagement shall be initially for a period of one year, which may be extended or curtailed as per requirement and satisfactory performance. The term of engagement shall not be extended beyond 65 years.

### **3.3 Remuneration**

Remuneration shall be provided @ 4000/- per day of visiting/sitting in terms of Para-3 (ii) of Department of Expenditure's OM No. 19047/10/2016-E.IV dated 12.04.2017. The frequency of visit to designated location(s)/site(s) will be decided by the Ministry.

The amount of remuneration so fixed shall remain unchanged for the term of the engagement. There will be no increment, percentage increase or Dearness Allowance during the engagement period.

### **3.4 Allowances**

TA/DA entitlement of superannuated executives will be same as per their entitlement at the time of superannuated as per Pare-1 (i) of Department of Expenditure's OM No. 19047/1/2016-E.IV dated 14.09.2017. The boarding, lodging and logistics facilities may be provided by coal companies.

### **3.5 Engagement**

The engagement of superannuated executives will not confer any right for appointment in the Ministry.

### **3.6 Engagement Procedure**

- a. The engagement would be carried out after following due procedure i.e. calling for application vide circular/advertisement, etc.
- b. The scrutiny of application(s) and selection will be carried out by the committee in the Ministry.
- c. In the Ministry, the committee shall comprise as under:

Additional Secretary	-	Chairperson
Joint Secretary	-	Member
Adviser (Project)	-	Member
- d. Ministry has the right to cancel circular/advertisement and not to proceed in the matter for engagement, at any stage or to accept or reject any or all applications without giving any explanation, whatsoever.

### **3.7 Tax Deduction at Sources**

The Income Tax or any other tax will be deducted at source as per Government instructions. Necessary TDS Certificate will be issued to them.

### **3.8 Confidentiality of data and documents**

- a. The intellectual Property Rights (IPR) of the data collected as well as deliverables produced for the Department/organization shall remain with the Department/organization.
- b. No one shall utilize or publish or disclose or part with, to a third party, or any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the Ministry, without the express written permission of the Ministry.
- c. The selected person shall be bound to hand-over the entire set of records of assignment to the Department before the expiry of the engagement, and before the final payment is released by the Ministry.
- d. The selected person would be required to sign a non-disclosure undertaking as per Annexure-II.

### **3.9 Conflict of Interest:**

- a. The selected person(s) engaged by the Ministry, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of Ministry nor will he indulge in any activity outside the terms of engagement/ assignment.
- b. The selected person(s) shall not claim any benefit/ compensation/ absorption/ regularization of service with this Ministry.

### **3.10 Termination of Engagement**

Ministry may terminate the engagement to which these terms apply if:-

- i. The selected person is unable to address or complete the assigned work;
- ii. Quality of the assigned work is not to the satisfaction of the Ministry;
- iii. The selected person is found lacking in honesty and integrity;
- iv. The Ministry may also terminate the engagement at any time without giving any notice and also without assigning any reason.

**3.11 Exemptions:**

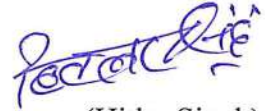
- a. The term of engagement provided for in these orders shall not apply to cases and to the extent where the Appointments Committee of the Cabinet has allowed special terms OR where special provision have been allowed with the approval of the Department of Personnel & Training OR Department of Expenditure.
- b. The cases not covered under these guidelines may be considered by the concerned Division separately with the approval of the competent authority after concurrence of IFD.

**3.12 Vigilance Clearance:**

There should be no vigilance case contemplated during service period or pending against the applicant at the time of his/her retirement.

**3.13 Medical Condition:**

The applicant should have good health. They should fit for traveling in Mining Field or remote location for monitoring and evaluation of projects/proposals as assigned by Ministry of Coal.



(Hitlar Singh)

Under Secretary to the Govt. of India

Email- hitlar.singh85@nic.in

**Application for engagement as Executives on engagement basis in the Ministry of Coal**

Name	
Father's Name	
Mother's Name	
Spouse Name	
Aadhar No.	
PAN No	
Address of correspondence	
Permanent Address	
Contact No/Mob. No.	
Email ID	
Qualification	
Details of Experience to be attached with application in proforma appended as Appendix	
Post held on Retirement	
Date of retirement and Name of the Office where the officer was last working Enclose the copy of EPF/CMPF	
Special Achievement (If any) along with supporting documents.	
Any other relevant information (Use a separate sheet, if necessary)	

The information furnished above is true. I have carefully read the terms and conditions mentioned in Annexure-I and they are acceptable to me. I certify that no disciplinary proceedings are pending against me as on date.

**Signature of Applicant**



**NON-DISCLOSURE UNDERTAKING**

To,

Advisor (Project),  
Ministry of Coal,  
3<sup>rd</sup> Floor, Shastri Bhawan, New Delhi-110001.

Sir,

I hereby undertake

- treat all the information that comes to my knowledge as part of my duties in this office as confidential information and keep it strictly confidential.
- not to sell, trade, publish or otherwise disclose to any one in any manner whatsoever including by means of reproduction either in physical, hardcopy, digital or in electronic format.
- to hold such confidential information in trust and confidence both during and after the terms of my engagement.
- to abide by data security policy and related guidelines issued by Ministry of Coal, shall not resort any corrupt practices in any aspect and at any stage during the tenure of engagement.
- In the event of my termination or employment for any reason whatsoever, I shall promptly surrender and deliver to Ministry of Coal any records/material, equipment, documents or data which is of confidential nature.
- I shall keep Ministry of Coal informed of any change in my address or contact details during the period of my engagement:
- I understand that I can be terminated at any point of time for breach of the above conditions and can be proceeded against under the relevant laws for the time being in force.
- For the purpose of this undertaking. Confidential Information means any information received from any source, whether in physical, electronic or in digital format.

Yours Faithfully,

(Signature)

Name:- \_\_\_\_\_

Address:- \_\_\_\_\_

Contact Details:- \_\_\_\_\_

Dated:- \_\_\_\_\_

