

Ref No: ECL/CMD/C-6(D)/Rectt./ JTI &amp; Jr. Chemist/2024/224

Dated: 14-05-2024

**INTERNAL NOTIFICATION**  
(ONLY FOR DEPARTMENTAL EMPLOYEES)

Applications are invited for departmental selection to the post of **Junior Chemist & Jr Technical Inspector**, both in T&S Grade-D from amongst the permanent employees of ECL to fill up the sanctioned vacancy as per the approved Manpower Budget for 2023-24.

As per approved Manpower Budget 2023-24, the vacancy position for the posts of **Junior Chemist & Jr Technical Inspector** is as under.

S No	Post and Grade	Manpower 2023-24 status			category wise vacancy		
		Sanctioned	Existing	vacancy	UR	SC	ST
1	<b>Junior Chemist (T&amp;S Grade-D)</b>	Sanctioned	Existing	vacancy	UR	SC	ST
		13	11	2	2	0	0
2	<b>Jr. Technical inspector (T&amp;S Grade-D)</b>	Sanctioned	Existing	vacancy	UR	SC	ST
		20	12	8	7	1	0

**Qualification and Eligibility Criteria:**

1. Minimum qualification and eligibility criteria and mode of selection to the post of Junior Chemist in T&S Grade-D and Jr. Technical Inspector in T&S Grade-D as per the Cadre Scheme issued vide I.I.No.50 dated 26.08.1985 is mentioned below:

Post(s) and Grade(s)	Minimum Qualification	Eligibility Criteria	Mode of selection
Junior Chemist (T&S Grade-D)	Graduate in science with Chemistry	Any permanent workmen/employee of the company with one-year service.	Selection/ Test
Jr. Technical Inspector (T&S Grade-D)	Graduate in science with Chemistry	Any permanent workmen/employee of the company with one-year service.	Selection/ Test

2. Employees in higher grade are not eligible to apply, however, employees in the same grade or below grade are eligible to apply against this internal notification; subject to fulfilment of other eligibility criteria as per the Cadre Scheme.

3. Only regular and permanent employees of the Company may apply.

4. Candidate must have minimum "GOOD" ACR (Annual Confidential Report) rating for immediately preceding 03 years i.e. 2021-22, 2022-23, 2023-24.

पंजीकृत कार्यालय Regd. Office

साकतोड़िया, पो- डिसेरगढ़, जिला: पश्चिम बर्द्धमान (प०ब०) पिन-713333, Sanctoria, P.O. Dishergarh, Dist. Paschim Burdwan (W.B.) PIN 713333

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सीआईएन/CIN: U10101WB1975GO1030295 वेबसाइट/ website: www.easterncoal.nic.in

5. Vigilance/ Departmental Clearance of candidates should be "Clear".

6. The cut-off date for the minimum qualification and eligibility as per cadre scheme will be date of issuance of this Internal Notification.

7. Restricted Category: Management reserves the right not to consider the candidates working in statutory capacities & in essential capacities like Electrician (Complete Cadre). **Such employees need not apply.**

**How to apply:**

1. A Candidate can apply for both the posts giving his/ her choice of preferences which will be final.
2. Candidates are advised to go through the provisions of the internal notification carefully for assessing his/her eligibility in accordance with the qualifications, other norms, caste etc.
3. The candidate will have to fill up Application Form in Online Mode by logging into website **www.easterncoal.nic.in > Recruitment > Recruitment portal** from 17-05-2024 and Online portal will remain operative up to 31-05-2024.
4. The candidates will further download their filled in application and after enclosing the relevant self-attested documents (education certificates, caste certificate, ID Proof etc.) will submit to Personnel Manager of Colliery/ Unit/ Establishment/ Workshops and the candidates posted at ECL HQ would be required to submit their filled in application, enclosing the said certificates, duly forwarded by their HoD to the Sr Manager (P/WBE), Personnel Dept., ECL, Sanctoria within 31-05-2024 (Afternoon).
5. Further the Personnel Managers shall verify the submitted detail and documents from the service file and originals of the candidates and after certifying the documents shall submit to the Area personnel Manager.
6. Thereafter the Area Personnel Manager/ Sr Manager (P/WBE), Personnel Dept., ECL, Sanctoria will forward the applications along-with the required data in prescribed format (Annexure-A) mentioning the remark as Eligible/ Not Eligible as per notified criteria to the Dy GM(P)/HoD (P/Empl & Rectt), ECL HQ within 10-06-2024 (Excel format at the email: bhartiecl@gmail.com as well as duly signed hard copies forwarded by the GM of the Area). All the applications will be forwarded along with the last 03 ACRs (if applicable). Similarly, the Vigilance/ Departmental Clearance of the applicants, irrespective of their present place of posting, will also be forwarded along with the application. The status of Vigilance/Departmental Clearance is compulsory for initial selection process.

**Important Dates:**

Sl. No.	Activity	Date
1	Opening date for filling the application	17-05-2024
2	Last date for filing and downloading online application	31-05-2024
3	Cut-off date for the minimum qualification and eligibility	14-05-2024
4	Last date for submitting the downloaded application to the Personnel Manager of unit/colliery/ establishment & Sr Manager (P/WBE), Personnel Department in case of ECL HQ is	31-05-2024 (Afternoon)

**Selection Criteria:**

1. There will be separate selection test for the posts of Junior Chemist & Jr. Technical Inspector, both in T&S Grade-D for the shortlisted eligible employees.
2. The selection of the candidates shall be based on the relative performance of the candidate in the Written Examination to be conducted for selection to the posts.

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3. The selection test will be of 50 (fifty) marks (50 Questions, 01 Mark for each).  
30 Questions/ marks- Subject related Questions  
10 Questions/ marks- Questions related to the Company  
10 Questions/ marks- Questions General Awareness.
4. The Examination will be conducted through OMR Sheet. (Each question will have 04 (Four) Multiple Choice of answers with 01 (One) correct answer.
5. There shall be no Negative marking for incorrect answer.
6. In case of any wrong questions/ wrong options, the respective questions will not be considered for final evaluation i.e. total marks will be reduced accordingly.
7. The question paper shall be in Hindi and English. If there is any discrepancy between the English and Hindi version of the question paper, the English version shall prevail.
8. The duration of the Written examination shall be 60 (Sixty) minutes.
9. The Qualifying/Pass Marks for General Category employees will be 20 (Twenty) marks and for SC/ST Category employees will be 15 (Fifteen) marks.
10. Merit Lists will be prepared on the basis of Total Marks obtained by the candidates in Written Tests and taking into consideration their preference for the post.
11. If same marks are obtained by more than one candidate in the written test, their merit shall be decided by the date of appointment and subsequently the date of birth (i.e. senior in age will be the senior in merit list).
12. The merit panel will remain alive for 06 months from the date of recommendation by selection committee.
13. On selection the candidates shall be posted at any area/ unit/ establishment of the company as per requirement. The selected candidate shall be given one month's time to join the duty failing which his selection shall be stand cancelled and the next person in the merit list shall be selected.
14. The Selection Test centre will be finalized depending upon the number of applicants and will be notified later on.

*[Handwritten Signature]*  
14.05.24

Dy.GM(P)/HoD(Empl&Rectt)

Distribution:

01. TS to CMD, ECL HQ
02. GM, QC/M&S & HoD(Systems), ECL HQ.
03. GM of all Areas/J. K. Ropeways/ HRD/MRS.
04. TS to D(P), TS to D(F), TS to D(T) OP, ECL HQ
05. All HoD's of ECL HQs.
06. CMS I/C, CH Kalla/ Sanctoria.
07. APM/Personnel In-charge of all Area/Workshop/Hospital
08. Sr. Manager(P/WBE), Personnel Dept., ECL, Hq.
09. Notice Board of Recruitment Dept. and all Area/unit/Estb. through concerned Personnel I/C.

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