



**ECL**  
**Eastern Coalfields Limited**

ईस्टर्न कोलफील्ड्स लिमिटेड  
EASTERN COALFIELDS LIMITED  
(कोल इंडिया का एक अंग)  
(A Subsidiary of Coal India Limited)  
(भारत सरकार का एक उपक्रम)  
(A Govt. of India Undertaking)

No. ECL/CMD/C-6/Recruitment/Selection-SG (S P Mines)/24/ 347

Dated: 24-07-2024

**INTERNAL NOTIFICATION**  
**(Only for the departmental employees)**

Applications are invited from the existing non-executive employees of Eastern Coalfields Limited to be deployed as Security Guard (T) at S P Mines Area, ECL to fulfil the requirement of employees in security discipline at S P Mines Area ECL.

02. The total requirement as per Manpower Budget 2023-24 for deployment as Security Guard (T) at S P Mines Area is as under-

Unreserved	SC	ST	Total*
16	02	01	19

03. The application has to be made to the respective Area GMs or HODs of the Establishments/ Workshops and to HoD (P/WBE) in the case of Hq., Personnel Dept., ECL, Sanctoria in the proforma enclosed as **Annexure-II**.

04. Date of application will be considered only when the Personnel Manager for the Area/colliery/unit/ establishment puts his signature and date on the application format.

05. Employees who are originally placed in higher grade are not eligible to apply.

06. Candidates must fulfil the Physical Standard norms as per the Cadre Scheme which is as under.

Sl. No	Minimum qualification	Height	Chest	Age
01	VII standard	(i)Gen/ OBC 5'5" (ii) SC/ST 5'3"	(i)Gen/ OBC 32"- 34" (ii) SC/ST 30"- 32"	No age bar for departmental candidates as per the Office Memorandum No. CIL/C-5B/JBCCI-X/304 dated 07.07.2017 of Coal India Limited, for encadrement as Security Guard (T).

07. The respective Area/ Establishment/ Workshops shall retain the applications and send a consolidated list of the applications in the proforma given in the **Annexure-III**. A soft copy in 'EXCEL SHEET' of the list should be sent by e-mail [bhartiecl@gmail.com](mailto:bhartiecl@gmail.com) along with the hard copy. The sole responsibility of checking, verification and forwarding the correct details lies on the respective Areas/ Establishments/ Workshops/ Non-executive Cell (HQ) where service records are maintained.

P.T.O.

08. Candidates will need to undergo Physical Standard Test to assess the eligibility for the post to be held at each Area level and only after confirming the Physical Standard norms laid down in the Cadre Scheme, candidature will be accepted for the post. Passing the Physical Standard Test does not guarantee the claim for the deployment.

09. In case the number of applicants found eligible for selection is more than the vacancy, then seniority will be determined as per existing circular.

10. The final list for deployment will be prepared as per the vacancy and they will be posted at S P Mines Area only.

11. Employees who will finally be listed for deployment for Security Guard will have to report for deployment at S P Mines Area within a period of **thirty days** from the date of issuance of Order. In case of failure to join within the stipulated time period, their deployment will stand cancelled and no claim in this regard will be entertained.

12. The selected employees will be deployed as Security Guard (Trainee) for a period of six months in their existing grade & scale of pay. The selected employees will be required to undergo Basic Security Training within this period of six months which will be arranged by the HOD (Security), ECL Hq. After successful completion of six months training period & the Basic Security Training, they will be placed in T & S Gr.- "G" as Security Guard.

**IMPORTANT DATES**

SL.	DETAILS	LAST DATE
1.	LAST DATE FOR SUBMISSION OF APPLICATION TO AREA/ ESTABLISHMENT /WORKSHOP / ESTABLISHMENT & HQ.	12-08-2024

This may please be given wide circulation.

**Encl: As above.**

Distribution:

01. GM of all Areas/J. K. Ropeways/HRD/MRS.
02. CMS I/C, CH Kalla/ Sanctoria.
04. All HoD's of ECL HQs.
05. Personnel In-charge of all Area/Workshop/Hospital
06. Sr. Manager(P/WBE), Personnel Dept., ECL, Hq.
07. Notice Board of Recruitment Dept. and all Area/unit/Estb. Through concerned Personnel in-charge.
08. Concerned Security Guard file.

*spens*  
*24/08/24*  
(Dibyajyoti Ghosh)  
Dy GM/ HoD(Empl & Rectt.)  
*AK*



**APPLICATION FOR DEPLOYMENT AS SECURITY GUARD (T)  
AT S P MINES AREA**

Affix Passport size  
photograph

(Fill up the following details in BLOCK letters)

**Annexure-II**

Name of the Candidate			
Father's Name			
U.MAN No.			
Designation			
Present Grade/Cat.			
Date of Entry in present Grade/Cat			
Area Name			
Colliery/Unit Name			
Caste (GEN/SC/ST)			
Height	Ft.:	Inch:	
Chest (Inches)	Normal:	Expansion:	
Date of Birth			
Date of Appointment			
Qualification Details:			
Email-Id		Mobile No	
<b>Note: Enclose the self-attested photo copies of certificates/testimonials/caste certificate/ID card</b>			

I do hereby declare that the above information is true to the best of my knowledge. I do also hereby undertake that in case I am selected for deployment as Security Guard at S P Mines Area by the company, I will not request for change of posting.

Date:

Signature of the applicant

This is to certify that the above information furnished by the applicant have been verified from the officials records/originals and found correct. It is also certified that no vigilance case and departmental case is pending against him.

Date:

Signature of Personnel Executive of Area/Unit/Estb. with name and seal