

संदर्भ सं: CIL/C5A(HRMS)/PMS/ 550

दिनांक: 25.05.2026

The GM/ Dy. GM (HR-EE),
BCCL/ CCL/ ECL/MCL/NCL/SECL/WCL
The GM (HR&A), CMPDIL

ई - मेल द्वारा

विषय :: Appraisal Schedule of PRIDE for the year 2025-26

महोदय/महोदया

Please refer to Clause 4.4 of Performance Management System chapter of CIL HR Manual regarding the appraisal schedule of PRIDE. The online HRMS portal will remain active for appraisal for the FY 2025-26 from 01.06.2026 onwards.

All subsidiaries are requested to advise their Executives to complete the PRIDE Appraisal process for FY 2025-26 as per the specified timelines.

भवदीय
(Signature)
25.05.2026
(राजेश वी नायर)

महाप्रबंधक (एच आर / अधि.स्था)

EASTERN COALFIELDS LIMITED

(A subsidiary of Coal India Limited), Office of the Chairman-cum-Managing Director,
Sanctoria, P.O.: Dishergarh, Dist.-Paschim Bardhaman, West Bengal-713333.

Ref. No. ECL/C-5(D)/PMS-Appraisal 2025-26/EE/1264

Date: 01.06.2026

Distribution:

1. CMD, ECL
2. D(F)/ D(T)OP/ D(P)/D(T)PP/CVO, ECL
3. TS to CMD/ TS to DT(OP)/ TS to DT(P&P)/ TS to D(F)/ TS to D(P)- ECL HQ } For kind information.
4. The GM (Systems), ECL : With a request to arrange to upload it at ECL's website.
5. All HODs, ECL HQ.
6. All Area General Managers/ Area Personnel Managers ECL. } For kind information & wide
7. All Agents/ Incharge of Workshops, ECL. } Circulation to all executives.
8. All Nodal Officer/PMS – for updation of Reporting Hierarchy in time &
Wide Circulation to all executives .

Tasks	Self Appraisal	Reporting Authority Appraisal	Reviewing Authority Appraisal	Accepting Authority Appraisal
Normal Timeline	01 st June to 30 th June	By 10th July	By 20th July	From 26th July to 10th August
With Penalty	1st to 5th July	11th to 15th July	21st to 25th July	

(Sunil Kumar)
Sr. Manager (HR/EE)