

संदर्भ सं. ECL/C-5(D)/Estb-B15/HR/NE to E/2376631/EE/1395

दिनांक: 17th June, 2026**OFFICE ORDER/ कार्यालय आदेश**

On being promoted/selected to the post of Sr. Officer (HR) in E-2 grade against the Notification No. 02/2025 dated 25-02-2025 and posted as such in ECL in terms of Order no. CIL:Rectt:Prom/Selection:HR:207 dated 05-05-2026 of the General Manager (HR/Rectt.), CIL, and on being released from MCL, w.e.f. 15-06-2026 (AN), the following Sr. Officer (HR), who has reported at ECL on **17-06-2026 (FN)**, is hereby posted at **SALANPUR AREA**, till further Order. He is advised to report to the Area General Manager, Salanpur Area, for his further assignments.

SL. NO.	NAME OF THE EXECUTIVE (SRI)	CIL REG NO.	DATE OF BIRTH	CATE GORY	PREVIOUS PLACE OF POSTING	PLACE OF POSTING
1	SANJIB KUMAR SAHOO	CILD250003536	27/SEP/1982	UR	MCL	SALANPUR AREA

On promotion/selection in E-2 grade in Executive Cadre, the above-named employee shall be on training/probation for a period of one (01) year at the first instance. In the event that the performance of such employee during the training/probation is not found satisfactory, his training/probation period may be extended by the Competent Authority or the concerned employee may be reverted to his substantive post in Non-Executive Cadre, as deemed appropriate.

The promotion/selection shall be effective on and from the date the concerned employee assumes charge of the promoted/selected post at ECL i.e. **17-06-2026**. The notional pay fixation in E-2 Grade shall be with effect from the date of issuance of Order of CIL, and the actual financial benefit thereof shall accrue to the employee only on and from the date of assumption of charge of the propmoted/selected post.

On promotion/selection to E-2 Grade, the above-named employee shall be governed by the **Coal India Executives' Conduct, Discipline and Appeal Rules**, as amended from time to time. His service conditions shall be the same as applicable to Executive cadre employees of Coal India Limited and its Subsidiary Companies, in accordance with the rules and regulations in force.

The above employee has furnished his original as well as self-attested copy of certificates in support of his Educational/Professional Qualifications and Caste Certificate, if applicable, for record and verification purpose. In case, any discrepancy, misrepresentation, suppression of material facts or anything adverse is found at any stage, the concerned employee shall be liable for disciplinary action as per extant rules and procedures of the Company.

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पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह-प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director, सांकुतोड़िया, पोस्ट- डिसेरगढ़, जिला: पश्चिम बर्द्धमान (प. बं.), पिन -713333 / Sanctoria, P.O. - Dishergarh, Dist.-Paschim Bardhaman (W.B.), PIN-713333

दूरभाष / Phone : 0341-2520545, फैक्स / Fax : 0341-2523574, ई-मेल / E-mail : hodee.ecl@coalindia.in

सीआईएन / CIN : U1010WR1975GO1030295, वेबसाइट / Website : www.easterncoal.nic.in


The concerned executive is also advised to fill up his online 'PRIDE' form within 15 days of his joining/assuming charge at his respective new place of posting or allotment of EIS No., whichever is later, after taking new assignments in consultation with his Reporting Authority. It will be the sole responsibility of the Executive concerned for completion of PRIDE cycle on time.

This is issued with the approval of the Competent Authority.

(अग्रिमय दासगुप्ता)

महाप्रबंधक (मा. सं./अधि. स्था.)

Distribution/ वितरण:

CMD, ECL

Dir(F)/Dir(HR)/Dir(T)P&P/Dir(T)OP/C.V.O., ECL

GM (HR/Recruitment), CIL/GM (HR/EE), SECL

GM(Co-Ord)/TS to CMD/GM(Vig)/GM(Fin)I/C/GM(Sys)/GM(HRD)/GM(IR)/GM(PRB), ECL

HOD(Fin-Estb)/HOD(MP)/HOD(Admin)/HOD(WBE)/HOD(Empl/Rectt.)/HOD(E&T), ECL

GM/Area HR Manager/AFM, Salanpur Area, ECL

TS to D(HR)/TS to D(T)Op/TS to D(T)P&P/TS to D(F)/TS to CVO, ECL

Sr. Manager (HR/MP)/Nodal Officer (SAP/HCM), ECL HQ

Sr. Manager (HR/EE)/Nodal Officer (PMS), ECL HQ

Sr. Manager (Fin-Estb.), ECL HQ

Sr. Manager (System)/Local Admin(e-Office), System Dept., ECL HQ

Manager (HR/EE)/Nodal Officer (SAP), ECL HQ

Concerned Executive - with a request to send his Joining/Charge Handover-Takeover Report

Personal File

Attendance Particulars of the Sr. Officer at EE Dept., ECL HQ:

The concerned executive has marked his attendance at EE Dept., ECL HQ on 17-06-2026.

Joining time: 16-06-2026 (Clause 11 of TA Rules).

However, no salary has been prepared from EE Dept., ECL HQ.

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